

MICIA

The **Motor Insurance Claims Investigation and Adjusting Programme (MICIA)** is intended to provide students with the knowledge, standards and ethical behaviour required by licensed practitioners in the industry.

Students will at the end of Module 1, will gain a thorough understanding of the key principles and legal considerations affecting motor insurance and how to apply them in practice.

Module 1 is also a prerequisite for entry into Module II of the MICIA Programme.

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Other educational programmes offered by the TTII are:

- ◆ State Licensing - General Insurance
- ◆ State Licensing - Long Term Insurance
- ◆ Diploma in Property Loss Adjusting (PLAP)
- ◆ COCC - Compliance Officer Certification Course
- ◆ CII Tuition for IF1, IF3 and IF4
- ◆ CPD Workshops - General & Life Insurance

The TTII is also an online examination center for CII, LOMA and PSI Courses. Contact us for more information.

We also offer corporate training for the Financial services sector.

Social Media Platforms:

<http://www.facebook.com/ttii.org.tt/>



www.twitter.com/ttinsinstitute



www.instagram.com/tntinsuranceinstitute



Trinidad and Tobago Insurance Institute

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TTII

Trinidad & Tobago
Insurance Institute

MOTOR INSURANCE CLAIMS INVESTIGATION AND ADJUSTING PROGRAMME

COURSE SCHEDULE 2023/2024



PROGRAMME STRUCTURE AND CONTENT

The Programme consists of two hundred and sixteen (216) contact hours covered in sessions of four (4) hours each and is divided into four modules:

Module I: Motor Insurance—Principles and Practice

51 Contact Hours—Twelve (12) 4 hour sessions and one (1) 3 hour session

Module II: Motor Insurance Claims-Principles and Practice

53 Contact Hours—Twelve (12) 4 hour sessions and one (1) 5 hour session.

Module III: Motor Insurance Claims—Investigation

56 Contact Hours—Twelve (12) 4 hour sessions and one (1) 8 hour/full day session.

Module IV: Motor Insurance—Loss Adjusting

56 Contact Hours—Twelve (12) 4 hour sessions and one (1) 8 hour/full day session.

***Please note that the delivery method of this programme is subject to change.**

ASSESSMENTS & EXAMINATIONS:

To successfully complete any Module, students must receive a total weighted average of 60%. The assessments carry the following weighting:

Assignments—10%

Progress Tests—30%

Final Examinations—60%

COURSE SCHEDULE AND FEES

Dates and Times

Saturdays: 8:00 a.m. to 12:00 p.m.

Module I

⇒ September 2023 - December 2023

Additional semester dates to be announced.

FEES

MODULE	MEMBER	NON-MEMBER
I	\$4,300	\$4,800
II	\$4,300	\$4,800
III	\$4,600	\$5,100
IV	\$6,000	\$6,500

Fees may be subject to change

BENEFITS

⇒ Increases efficiency and productivity.

⇒ Small individualized classes.

⇒ Classes are held on Saturdays, catering to the needs of the busy working professional.

⇒ Our lecturers are industry experts.

Frequently Asked Questions

1. What are the entry requirements?

- ◆ Five (5) "O" Levels including Mathematics and English, **or**;
- ◆ Successful Completion of the State Licensing General Insurance Business Examination, **or**;
- ◆ Minimum of three (3) years' experience within the Insurance Industry, inclusive of a letter from your employer specifically detailing your responsibilities.

FAQ cont'd

2. What is the duration of the entire programme?

- ◆ The programme requires a minimum of one (1) academic year and four months totaling four (4) semesters, to a maximum of three (3) years (8 semesters) to complete the Diploma.

3. What if I don't possess any of the entry requirements?

- ◆ Then completion of the State Licensing General Insurance Programme is to be done.

4. Do I have to complete the Modules in sequential order?

- ◆ No. However it is recommended that it is completed in order. All modules must be successfully completed in order to be awarded the Diploma.

5. What are the payment terms and conditions?

- ◆ The TTII does NOT accept cash. Payments can be made by Debit/Credit Cards, Manager's Cheque or MEMBER Company Cheques. Payments must be received in full prior to the start of classes unless otherwise stated.

6. How are the assessments done?

- ◆ All assessments are in-person or face to face.

7. What are the requirements to be registered as an Adjuster?

This information can be found at:

<https://www.central-bank.org.tt/sites/default/files/page-file-uploads/>