



## TRINIDAD AND TOBAGO INSURANCE INSTITUTE

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8<sup>th</sup> October, 2021

Dear Colleague,

### **Re: Continuous Professional Development (CPD) Workshops**

Following consultations with you our stakeholders, we are pleased to advise that we have tailored our workshops to meet your professional development training requirements. These workshops are now designed for intermediaries to fulfill the requirements for each CPD category in a minimum of three (3) sessions as follows:

CPD Workshop Category	Number of Contact Hours per Workshop	Member Rate	Non-member rate
<b>Classes of Business</b> <ul style="list-style-type: none"><li>• General</li><li>• Life</li></ul>	4 4	} \$150	} \$200
<b>Ethics</b>	4	\$150	\$200
<b>Relevant Laws and Regulations</b> <b>Other</b> (relevant to the business)	2 2	} \$150	} \$200
Intermediaries who possess one certificate of registration	12	\$450	\$600
Intermediaries who possess two (2) certificates of registration	16*	\$600	\$800

Accordingly, the cost to complete the minimum CPD requirements will be:

- Intermediaries who possess one certificate of registration will for three (3) - four (4) hour sessions pay a rate of **\$450** (members) or **\$600** (non-members).
- Intermediaries who possess two (2) certificates of registration will pay a rate of **\$600** (members) or **\$800** (non-members).

*\*Please note that an intermediary holding two (2) certificates of registration must complete four (4) CPD hours for the classes of business for which he is registered under each certificate of registration. However, CPD hours earned in the other categories namely Ethics, Relevant Laws and Regulations, and Other can be used for both certificates of registration, provided the activities took place within a period which was common to the respective certificate of registration CPD year.*

You are invited to visit our website at <https://ttii.org.tt/events/categories/training/> for upcoming workshops and bookings.

Should you need any further guidance, please contact us.

Sincerely,

**Raphyl K. Williams** LLM (Merit), LLB (HONS), FCCA  
**Director of Education**