



SAFE MODE

The safety and wellbeing of our students, clients, staff and their families has always been of utmost importance to us. We continue to keep a pulse on the concerns shared by varying publics on the Novel Coronavirus (COVID-19). We remain very agile during this time, keeping focused on the updates from the relevant health authorities and ensuring our implemented safety practices are current and relevant.

Based on the guidelines and mandates of local and international health organisations, we have put measures in place to mitigate against the unique risks from the virus. These measures ensure that we maintain a safe and comfortable environment for all.

Here are some of the measures we have in place:

- ✧ Heightened health and safety practices by employees
- ✧ Frequent hand washing
- ✧ Use of hand sanitizer
- ✧ Staying away from work due to illness
- ✧ Increased cleaning of public areas (including reception area and bathrooms)
- ✧ Discontinuation of physical contact (handshake)
- ✧ Temporary removal of shared coffee and tea station
- ✧ Installation of instructional safety protocol signage in key areas

Moving forward we will keep our stakeholders abreast of any further changes if made, to support the maintenance of proper health and safety standards.

Under the present circumstances of the threat posed by COVID-19, rest assured that in the event our office becomes inaccessible, our team will continue to provide our usual high level of service via telephone or digital access.

We will continue to take care of you. Let's all also take care of ourselves and the ones we love.

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Additionally please find useful links below for consumers to be in the know on how their local insurance providers are addressing and rendering assistance to combat COVID-19, however, some members are still in the process of doing this. The insurance providers are as follows:

GUARDIAN GROUP

<http://trinidad.myguardiangroup.com/guardian-group/covid-19-updates>

PALIG

<https://www.palig.com/trinidad-tobago-coronavirus>

SAGICOR LIFE INC & SAGICOR GENERAL

<https://www.sagicor.com/en/COVID-Update>

TATIL & TATIL Life

www.tatil.co.tt

THE MARITIME FINANCIAL GROUP

<https://maritimefinancial.com/news/notices/>