

MICIA

The **Motor Insurance Claims Investigation and Adjusting Programme (MICIA)** is intended to provide students with the knowledge, standards and ethical behaviour required by licensed practitioners in the industry. It is also a prerequisite for entry into Module II of the MICIA Programme. Students will at the end of this module gain a thorough understanding of the key principles and legal considerations affecting motor insurance and how to apply them in practice.

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Other educational programmes offered by the TTII are:

- ◆ State Licensing General Insurance
- ◆ State Licensing Long Term Insurance
- ◆ Diploma in Property Loss Adjusting (PLAP)
- ◆ Workshops—Motor Vehicle, Property, Liability underwriting and claims amongst other General Insurance lines of business.
- ◆ COCC—Compliance Officer Certification Course

The TTII is also an online examination centre for CII, LOMA and CPCU Courses. Contact us for more information.

We also offer corporate training for the Financial services sector.

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Trinidad and Tobago Insurance Institute

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TTII

Trinidad & Tobago
Insurance Institute

MOTOR INSURANCE CLAIMS INVESTIGATION AND ADJUSTING PROGRAMME

COURSE SCHEDULE 2017/2018



PROGRAMME STRUCTURE AND CONTENT

The Programme consists of one hundred and ninety-two (192) contact hours covered in forty-eight (48) sessions of four (4) hours each and is divided into four modules as follows:

Module I: Motor Insurance—Principles and Practice

48 Contact Hours—Twelve (12) 4 hour sessions

Module II: Motor Insurance Claims-Principles and Practice

48 Contact Hours—Twelve (12) 4 hour sessions

Module III: Motor Insurance Claims—Investigation

48 Contact Hours—Twelve (12) 4 hour sessions

Module IV: Motor Insurance—Loss Adjusting

48 Contact Hours—Twelve (12) 4 hour sessions

ASSESSMENTS & EXAMINATIONS:

To successfully complete any Module, students must receive a total weighted average of 60%. The assessments carry the following weighting:

Assignments—10%

Progress Tests—30%

Final Examinations—60%

COURSE SCHEDULE AND FEES

Dates and Times

Saturdays: 8:00 a.m. to 12:00 p.m.

⇒ November 18th 2017 —March 17th 2018

⇒ May 19th 2018—September 1st 2018**

⇒ November 3rd 2018—February 23rd 2019**

** - tentative

FEES

MODULE	MEMBER	NON-MEMBER
I	\$4,300	\$4,800
II	\$4,300	\$4,800
III	\$4,300	\$4,800
IV	\$6,000	\$6,500

Fees may be subject to change

BENEFITS

⇒ Increases efficiency and productivity.

⇒ Small individualized classes.

⇒ Classes are held on Saturdays, catering to the needs of the busy working professional.

⇒ Our lecturers are industry experts.

Frequently Asked Questions

1. What are the entry requirements?

- ◆ Five (5) “O” Levels including Mathematics and English, **or**;
- ◆ Successful Completion of the State Licensing General Insurance Business Examination, **or**;
- ◆ Minimum of three (3) years’ experience within the Insurance Industry, inclusive of a letter from your employer specifically detailing your responsibilities.

FAQ cont’d

2. What is the duration of the entire programme?

- ◆ It takes approximately 18 months to complete providing one passes the modules consecutively.

3. What if I don’t possess any of the entry requirements?

- ◆ Then completion of the State Licensing General Insurance Programme is to be done.

4. Do I have to complete the Modules in sequential order?

- ◆ No. However it is recommended that it is completed in order. All modules must be successfully completed in order to be awarded the Diploma.

5. What are the payment terms and conditions?

- ◆ The TTII does NOT accept cash. Payments can be made by Debit/ Credit Cards, Manager’s Cheque or MEMBER Company Cheques. Payments must be received in full prior to the start of classes unless otherwise stated.

6. What are the requirements to be registered as an Adjuster?

<https://www.central-bank.org.tt/publications/registration-requirements-insurance-adjuster>